

Directions for Making the Graph Using Microsoft Excel

Step 1-Research

- ❖ Conduct research using the Internet to find data pertaining to voter participation based on age.
- ❖ The Census Bureau website is a great place to start.
- ❖ Complete the table below to help organize your data.

Step 2- Create the Graph

- ❖ Open Microsoft Excel

Step 3

- ❖ In column A, type the age categories. (example 18-24)
- ❖ In column B, type the percent of voter participation for each age group.

Step 4

- ❖ Place the cursor + in the upper, left hand corner of your screen and drag it down to the bottom, right hand corner of column B.

Step 5

- ❖ Click on the graph symbol in the toolbar at the top of your screen.

Step 6

- ❖ Choose the COLUMN Type graph
- ❖ Click NEXT
- ❖ Click NEXT again
- ❖ Type in a title for your graph
- ❖ Type in the label for the horizontal axis (x-axis)
- ❖ Type in the label for the vertical axis (y or z -axis)
- ❖ Click FINISH

Step 7

- ❖ Print a copy of your graph.

Step 8

- ❖ Complete the *Reading and Interpreting the Graph Worksheet*.
- ❖ Turn in worksheet and graph at the end of the hour.

Age Group	% Of age group that voted in the 2000 Presidential Election
18-24	
25-44	
45-64	
65-74	
75+	