



**HENRY FORD COMMUNITY COLLEGE**  
**Bachelor of Business Administration Curriculum Guide for 2008-09**

Admission directly into the B.B.A. Program requires junior standing (55 credits or more) and completion of the specific requirements listed in this guide. Any student deficient in standing and/or the specific requirements can enter the University of Michigan – Dearborn’s School of Management as a Pre-business student. Students do not have to complete all of the distribution requirements prior to transfer.

Students may declare a B.B.A. with a concentration in Accounting (with tracks in Accounting Information Systems, Controllership, and Financial Accounting and Reporting); Finance; General Business; Management; Management Information Systems; Marketing; Supply Chain Management; and Human Resource Management. Internships are available to all BBA students.

**DISTRIBUTION REQUIREMENTS**

**ENGLISH COMPOSITION:** (6 hrs.) from ENG 131 and 132 or 135.

**ART or MUSIC HISTORY:** (3 hrs.) from ART 121,122,123,224,280; MUS 130,132,133,232,233; TCM 132.

**LETTERS:** (3 hrs.) from ENG 231,232,233,235,236,237,239,241,243,245,248; HON 251; PHIL 133,135,137,139; WR 130,131,232,233,240.

**FOREIGN LANGUAGE:** (8 hrs. from a 2-course sequence) from ARA, FRE, GER, ITA, or SPN 131,132,231,232.

A student may be exempted from the foreign language requirement by demonstrating college-level proficiency in an approved foreign language. Such proficiency may be shown in one of three ways:

1. By presenting three years of high school work in a foreign language with a grade of C or better in the last semester.
2. By passing a written and oral proficiency exam.
3. By completing a one-semester language course at the 102 level or higher in the chosen language with a passing grade.
4. Note that demonstrating proficiency does not grant credit for courses not taken. Students exempt from the foreign language requirement must fulfill the 4-8 credit hours in non-professional electives.

**BEHAVIORAL and SOCIAL SCIENCE:** (15 hrs. with at least one course chosen from Group A;

**NOTE: BEC 151 + 152 are required for admission to the BBA Program** and can be counted as part of the 15 hrs. required):

**Group A :** ANTH 131,151,152,153; PSY 131,161,251,253,254,260; SOC 131,132,151,152,251,254.

**Group B:** BEC 133,151,152; POLS 131,152,153.

**HISTORY:** (3 hrs.) from HIST 111,112,113,225,230,151,152,235,236,237,238,255,257,260,262,265.

**MATHEMATICS:** (4 hrs.) from MATH 153 or 180.

**BIOLOGICAL AND PHYSICAL SCIENCE:** (7-8 hrs. with one course containing a lab):

ASTR 131,133,231; BIO 130,131,138,139,141,143,141+143,150,152,233+234,251; CHEM 131,132,141,142,243,244; GEOL 131; PSCI 131,133; PHYS 120,121,131,132,133,231,232,233.

**BUSINESS LAW:** (4 hrs.) BLW 253 (**BBA Degree requirement only if taken Fall 1997 or later**)

**COMPUTER LITERACY:** (3 hrs.) BCA 140 or CIS 100.

**SPECIFIC REQUIREMENTS** (courses required prior to admission to the B.B.A. Program)

- 1) Accounting: BAC 131 and 132
- 2) Economics: BEC 151 and 152
- 3) English Composition: ENG 131 and 132 (or 135)
- 4) Mathematics: MATH 153 or 180
- 5) Management Information Systems: BCA 140 (or BBA 140) or CIS 100

Students will not receive transfer credit for both BCA/BBA 140 and CIS 100.

NOTE: A maximum of 62 credit hours is accepted by the School of Management (grades of C- and below are not accepted). Students are encouraged to complete the mathematics sequence through Calculus I at the community college. **Students may complete the BBA Program requirements by attending part time in the evenings.** It is the student's responsibility to stay in yearly contact with the UM-Dearborn Admissions Office to stay abreast of any changes.

A GPA of **2.70** must be maintained in both the overall and specific requirements. Students also must have earned a total of 55 transferable credit hours in order to apply for admission directly into the B.B.A. Program.

*"Admission to the School of Management is selective. On an average, students admitted to the School have a cumulative gpa of 3.20. Students with specific and cumulative gpa's above 2.70 have a higher probability of admission."*



The School of Management's tradition of exemplifying high standards for both faculty and students is acknowledged by AACSB–International The Association to Advance Collegiate Schools of Business which has awarded fully accredited status for both the undergraduate and graduate programs.