



## Prospective Degree Student

The Prospective Degree Student program (PDS) provides an opportunity for an individual whose previous high school and/or college work does not qualify for admission as a degree student to enroll in undergraduate courses.

### Eligibility

- Students who are at least five years beyond high school graduation (or beyond last high school attendance for applicants with a GED)
- Students who have completed some college work, and are at least five years out of high school, and have not been enrolled in college for at least two years

### Requirements for Applying for PDS

- Prospective degree student application
- \$30 application fee (check or money order) if you have not already paid it to Ann Arbor, Dearborn, or Flint.
- An official high school transcript or GED scores and official transcripts from all previous colleges/universities attended
- Two letters of recommendation. These may be from an employer, a colleague, a teacher, or any person who is not a family member and can attest to the applicant's potential for academic success at UM-Dearborn.
- Interview with an admissions counselor. Call 313-593-5100 to schedule an appointment.

### Policies

- Prospective degree students may enroll for a maximum of 12 credits toward degree as a non-degree student. The student may take additive credits with the approval of his/her advisor, but these credits are not used in determining eligibility for degree status.
- Students may take no more than 12 credits toward degree with PDS status. Upon completion of the 12 credit hours, the student must apply for admission to a degree program. A maximum of 12 UM-Dearborn credit hours may be accepted by the academic unit as credit toward a degree. *These credits must be at the 100 level or above, and they must consist of courses that fulfill degree requirements. Classes that carry additive credit will not be applied to a degree.*
- Prospective degree students will be advised through the Office of Academic Support and Outreach Services. Upon receiving a letter of admission to prospective degree status, the student must call the Office of Academic Support and Outreach Services to schedule an advising appointment, 313-593-5340. Prospective degree students will not be allowed to register for any term until they have been advised.
- Prospective degree students must take the English and math placement exams either before or during the first semester of enrollment.
- Applicants are responsible for making arrangements to take the placement exams. Contact the Office of Admissions and Orientation, 313-593-5550, to schedule an appointment.

## Applying to a Degree Program

- For admission to the **College of Arts, Sciences, and Letters (CASL)**, the cumulative GPA *for the 12 hours at UM-Dearborn* must be 2.50 or higher.
- For admission to the **College of Engineering and Computer Science (CECS)**, the cumulative GPA *for all course work at all institutions (including the 12 hours at UM-Dearborn)*, must be 2.75 or higher. In addition, the GPA for math courses must be 2.75 or higher and the GPA for science courses must be 2.75 or higher to be considered for admission.
- For admission to the **School of Education (SOE)**, the cumulative GPA *for all course work at all institutions (including the 12 hours at UM-Dearborn)* must be 2.75 or higher.
- For admission to the **School of Management (SOM)**, the cumulative GPA *for all course work at all institutions (including the 12 hours at UM-Dearborn)* must be 2.70 or higher to be considered for admission to SOM. Applicants with a cumulative GPA of 2.50 or higher (in combination with courses taken) will be considered.
- The 12 credit hours, GPA requirement, and prerequisite courses (if any) must be completed within two full academic years of admission to prospective degree status. For information about how this affects your financial aid status, contact the Office of Financial Aid, 313-593-5300.

A PDS student who applies for degree admission must submit the appropriate application and all required documents, including official transcripts.



# Prospective Degree

**Mail or bring your completed application and \$30 application fee to:**

Office of Admissions and Orientation  
1145 University Center  
4901 Evergreen Road  
Dearborn, MI 48128-2406

**For office use:**

Check number \_\_\_\_\_

Application for:  Fall  Winter  Summer I (May-June)  Summer II (July-August) Year \_\_\_\_\_

Name \_\_\_\_\_  
*Last First Middle Former*

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_  
*Number and Street City State Zip*

E-mail address \_\_\_\_\_

Male  Female Telephone ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
*home other*

Place of Birth \_\_\_\_\_  
*City State Country*

Are you a U.S. citizen?  YES  NO If no, country of citizenship \_\_\_\_\_

Visa type (e.g., F-1, B-2) \_\_\_\_\_ Alien registration number \_\_\_\_\_  
**Please attach a copy of the front and back of your Alien registration card.**

Which of the following best describes your race/ethnicity? (optional) *Information is collected for state and federal reporting requirements, as well as for statistical purposes. It is not used in the admission process and will have no bearing on your admission status. Please select the one racial/ethnic group that best describes you:*

- African-American/Black** (not of Hispanic origin)  **Asian/Pacific Islander** (includes the Indian sub-continent)
- Caucasian/White** (not of Hispanic origin, but having origins in any of the original peoples of Europe, North Africa, or the Middle East)
- Native American/Alaskan** (enter tribal affiliation \_\_\_\_\_) Enrolled?  YES  NO
- Hispanic/Latino** (Spanish culture or origin, regardless of race)  **Race not included;** please specify \_\_\_\_\_

Are you multi-racial or multi-ethnic (parents are of two or more of the previous groups)? (optional)  YES  NO  
If yes, please specify: (optional) \_\_\_\_\_

**List all colleges and universities you have attended and the degrees earned:**

College/University	State	Year(s) Attended	Class Level	Degree(s) Earned

Have you applied to or attended UM-Dearborn previously?  YES  NO

If YES, term/year applied \_\_\_\_\_ Term/year attended \_\_\_\_\_

Are you a resident of Michigan?  YES  NO

If YES, since what date have you continuously lived in Michigan? \_\_\_\_\_

Under the University of Michigan Board of Regents Residency Classification Guidelines, if you claim Michigan resident status and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- you currently live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, military service, travel, employment.
- you have attended or graduated from a college outside the state of Michigan.
- you have been employed or domiciled outside the state of Michigan within the last three years.
- you are not a U.S. citizen or Permanent Resident Alien (if you are a Permanent Resident Alien, you must have a Permanent Resident Alien card).
- your spouse, partner, or parent is in Michigan as a nonresident student, medical resident, fellow, or for military assignment or other temporary employment.
- you are 24 years of age or younger and a parent lives outside the state of Michigan.
- you are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- you have attended or graduated from an out-of-state high school and have been involved in educational pursuits for the majority of time since high school graduation.
- you previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.

**Filing deadlines for residency** are September 30 for Fall Term, January 31 for Winter Term, and July 31 for all Spring/Summer Terms. Filing for residency after the deadline will result in a non-refundable late fee regardless of the outcome of your case. For applications and assistance, call the Residency Office, 734-764-1400. Residency Guidelines can be found on the web at: <http://www.umich.edu/~regoff/resreg.html>.

### Additional Information

- Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended, for reasons of academic dishonesty, or because of an offense that harmed or had the potential to harm others?  
 YES  NO
- Have you ever been convicted of a criminal offense, or found to be delinquent by a juvenile court, or are there any such charges pending against you at this time?  
 YES  NO

If you answered "yes" to either of the above two questions, you must submit a detailed statement of explanation on a separate sheet of paper.

### Signature

By my signature, I certify that I have read the policies and procedures regarding enrollment for prospective degree and that the answers I have given on this application are correct and complete to the best of my knowledge. I understand that falsification or omission of information or credentials may result in the revocation of admission.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**For office use only:** Decision \_\_\_\_\_ Date \_\_\_\_\_ Counselor \_\_\_\_\_