



HIGH SCHOOL DUAL ENROLLMENT

Dual Enrollment provides an opportunity for public high school students with demonstrated academic potential to enroll in selected UM-Dearborn courses while completing their high school graduation requirements.

The purpose of the program is to supplement and enrich the high school experience by allowing students to pursue course work which otherwise would not be available to them. Students are expected to complete all requirements for graduation mandated by their high school. After graduation, admission to a degree program at the University will be granted provided the student meets the minimum admission criteria.

If you have questions about Dual Enrollment status, please call the UM-Dearborn Office of Admissions and Orientation, 313-593-5100.

Admission Criteria

Seniors	A high school GPA of 3.0 or higher
Juniors	A high school GPA of 3.5 or higher

Application Procedures

Students are encouraged to apply as early as possible. The application will not be processed until all of the following have been completed and received:

- Dual Enrollment application (no application fee required)
- Course election worksheet (stapled to the application). Be sure to select alternative courses and sections
- Calculation worksheet on the back of the application completed and signed by the applicant's high school counselor or principal
- An official high school transcript

Placement Exams and Registration:

- A student may enroll for a maximum of eight credit hours per semester under the Dual Enrollment program. Admission as a Dual Enrollment student does not guarantee that the student will be able to enroll in the class(es) specified on the application, but every effort will be made to accommodate the student's needs. Information about registration, including how and when to register, will be mailed to the student.
- If you are planning to register for an English composition, mathematics, or an advanced foreign language class, you must take the appropriate placement exam prior to registration. You may schedule an appointment for placement testing through the Office of Admissions and Orientation, 313-593-5550.

Enrolling During the Summer Semester

A student who wishes to enroll during the summer semester should request the Summer High School Application for Admission or, if the student will have graduated from high school by the time of enrollment, the Guest Application for Recent High School Graduates. Applications may be obtained by calling the Office of Admissions and Orientation, 313-593-5100 or visiting our website at www.umd.umich.edu/otheradmission. Students who enroll during the summer semester are responsible for their own tuition and fees.



High School Dual Enrollment

Mail or bring your completed application to:

Office of Admissions and Orientation
1145 University Center
4901 Evergreen Road
Dearborn, MI 48128-2406

Application for: Fall Winter Year _____

Name _____
Last First Middle Former

Social Security Number _____ Date of Birth _____

Address _____
Number and Street City State Zip

E-mail address _____

Male Female Telephone () _____ () _____
home other

Place of Birth _____
City State Country

Are you a U.S. citizen? YES NO If no, country of citizenship _____

Visa type (e.g., F-1, B-2) _____ Alien registration number _____
Please attach a copy of the front and back of your Alien registration card.

Which of the following best describes your race/ethnicity? (optional) *Information is collected for state and federal reporting requirements, as well as for statistical purposes. It is not used in the admission process and will have no bearing on your admission status. Please select the one racial/ethnic group that best describes you:*

- African-American/Black** (not of Hispanic origin) **Asian/Pacific Islander** (includes the Indian sub-continent)
- Caucasian/White** (not of Hispanic origin, but having origins in any of the original peoples of Europe, North Africa, or the Middle East)
- Native American/Alaskan** (enter tribal affiliation _____) Enrolled? YES NO
- Hispanic/Latino** (Spanish culture or origin, regardless of race) **Race not included**; please specify _____

Are you multi-racial or multi-ethnic (parents are of two or more of the previous groups)? (optional) YES NO
If yes, please specify: (optional) _____

Name of High School _____ Graduation Month and Year _____

Address of high school _____

Name of high school counselor _____ Phone number () _____

If you are planning to register for an English composition, mathematics, or an advanced foreign language class, you must take the appropriate placement exam prior to registration. Note that it takes 4-6 weeks to receive English placement exam results, and 2-3 weeks to receive mathematics placement exam results. You may schedule an appointment for placement testing through the Office of Admissions and Orientation, 313-593-5550.

Are you a resident of Michigan? YES NO

If YES, since what date have you continuously lived in Michigan? _____

Under the University of Michigan Board of Regents Residency Classification Guidelines, if you claim Michigan resident status and any of the following circumstances apply, you must file an Application for Resident Classification and be approved to qualify for in-state tuition:

- you currently live outside the state of Michigan for any purpose, including, but not limited to, education, volunteer activities, military service, travel, employment.
- you have attended or graduated from a college outside the state of Michigan.
- you have been employed or domiciled outside the state of Michigan within the last three years.
- you are not a U.S. citizen or Permanent Resident Alien (if you are a Permanent Resident Alien, you must have a Permanent Resident Alien card).
- your spouse, partner, or parent is in Michigan as a nonresident student, medical resident, fellow, or for military assignment or other temporary employment.
- you are 24 years of age or younger and a parent lives outside the state of Michigan.
- you are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- you have attended or graduated from an out-of-state high school and have been involved in educational pursuits for the majority of time since high school graduation.
- you previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.

Filing deadlines for residency are September 30 for Fall Term, January 31 for Winter Term, and July 31 for all Spring/Summer Terms. Filing for residency after the deadline will result in a non-refundable late fee regardless of the outcome of your case. For applications and assistance, call the Residency Office, 734-764-1400. Residency Guidelines can be found on the web at: <http://www.umich.edu/~regoff/resreg.html>.

Additional Information

- Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended, for reasons of academic dishonesty, or because of an offense that harmed or had the potential to harm others?
 YES NO
- Have you ever been convicted of a criminal offense, or found to be delinquent by a juvenile court, or are there any such charges pending against you at this time?
 YES NO

If you answered "yes" to either of the above two questions, you must submit a detailed statement of explanation on a separate sheet of paper.

Signature

By my signature, I certify that I have read the policies and procedures regarding enrollment for dual enrollment and that the answers I have given on this application are correct and complete to the best of my knowledge. I understand that falsification or omission of information or credentials may result in the revocation of admission.

Student signature _____ Date _____

The above-named student has my permission to enroll as a Dual Enrollment student at UM-Dearborn.

Parent/Guardian signature _____ Date _____

High school official's signature _____ Date _____

For office use only: Decision _____ Date _____ Counselor _____



High School Dual Enrollment Course Permission and Calculation Worksheet

THIS SECTION MUST BE COMPLETED AND SIGNED BY THE HIGH SCHOOL PRINCIPAL OR COUNSELOR.

Name of Student _____ Social Security Number _____

I certify that the above-named student meets all the conditions outlined in section 21b of the State School Act of 1979, as amended by PA 336 of 1994, and is currently eligible for dual enrollment at the University of Michigan-Dearborn. It is understood that the University of Michigan-Dearborn will transmit a bill to the School District of _____

_____ detailing the tuition and fees of the above-named student. I acknowledge that our district is responsible for the lesser amount of: 1) The actual charge of tuition and fees and 2) the student's foundation allowance, adjusted to the proportion of the school year the student attends our school district. The student is responsible for the remainder of the tuition and fees, if any. The student is eligible to enroll in the following course(s) at the University of Michigan-Dearborn as a dually enrolled student:

Course Elections

1. _____
course section credit hours

2. _____
course section credit hours

Alternates

course section credit hours

course section credit hours

Name of counselor or principal (print) _____

Signature of principal or counselor _____ Date _____

School district _____ Name of High School _____

Contact phone number () _____ Fax number () _____

DUAL ENROLLMENT LEGISLATION FOR TUITION/FEE ASSISTANCE STATE SCHOOL AID ACT OF 1979, AS AMENDED BY 1994 PA 130, SECTION 21B CALCULATION WORKSHEET

A. _____ Sum of local district operating revenue per pupil and state portion of pupil's foundation allowance.

B. _____ Revenue per student, per semester (divide line A by 2).

C. _____ Proportion of time student is at college
Fraction: _____
number of courses enrolled in at college
total number of both high school and college courses

D. _____ Amount available for college courses (multiply line C by line B).

E. _____ Amount to remain in the school district (subtract line D from line B).

Box 1 Enter amount from line D in Box 1.

Box 2 Enter total amount of tuition and fees for the college course(s) in Box 2.

The school district is responsible for the lesser amount shown in these boxes.