



High School Dual Enrollment

Dual Enrollment provides an opportunity for public and charter high school students with demonstrated academic potential to enroll in selected UM-Dearborn courses while completing their high school graduation requirements.

The purpose of the program is to supplement and enrich the high school experience by allowing students to pursue course work which otherwise would not be available to them. Students are expected to complete all requirements for graduation mandated by their high school. After graduation, admission to a degree program at the University will be granted provided the student meets the minimum admission criteria.

If you have questions about Dual Enrollment, please call the UM-Dearborn Office of Admissions and Orientation, 313-593-5100.

Admission Criteria

Seniors	A high school GPA of 3.0 or higher
Juniors	A high school GPA of 3.5 or higher

Application Procedures

Students are encouraged to apply as early as possible. The application will not be processed until all of the following have been completed and received:

- Dual Enrollment application (no application fee required)
- Course election and calculation worksheet (stapled to the application). Be sure to select alternate courses and sections. Calculation worksheet completed and signed by the applicant's high school counselor or principal
- An official high school transcript

Placement Exams and Registration:

- A student may enroll for a maximum of eight credit hours per semester under the Dual Enrollment program. Admission as a Dual Enrollment student does not guarantee that the student will be able to enroll in the class(es) specified on the application, but every effort will be made to accommodate the student's request. Information about registration, including how and when to register, will be mailed to the student.
- If you are planning to register for an English composition, mathematics, or an advanced foreign language class, you must take the appropriate placement exam prior to registration. You may schedule an appointment for placement testing through the Office of Admissions and Orientation, 313-593-5100.

Enrolling During the Summer Semester

A student who wishes to enroll during the summer semester should request the Summer High School Application or, if the student will have graduated from high school by the time of enrollment, the Guest Application for Recent High School Graduates. Applications may be obtained by calling the Office of Admissions and Orientation, 313-593-5100 or visiting our website at www.umd.umich.edu/otheradmission. Students who enroll during the summer semester are responsible for their own tuition and fees.



High School Dual Enrollment Application

GENERAL INFORMATION

Mail or bring your completed application to:

Office of Admissions and Orientation
 1145 University Center
 4901 Evergreen Road
 Dearborn, MI 48128-2406

Anticipated Term of Enrollment:

- Fall 20____
 Winter 20____

Last Name	First Name	Middle Name	Former Name
Permanent Mailing Address (Number & Street)			Apt #
City		State (Country if Outside USA)	Zip Code
Current Address (Number & Street)	City	State (Country if Outside USA)	Zip Code
Home Phone	Cell Phone		Work Phone
Email Address			

Are you a resident of Michigan? YES NO (If YES, since what date have you continuously lived in Michigan? ____/____/____)

Michigan Residency: If you answered "yes" and any of the following circumstances apply (listed below), you must file an applicant for Resident Classification and be approved in order to qualify for in-state tuition.

(For information about claiming residency and to obtain the necessary forms, please visit www.umich.edu/~regoff/resreg.html.)

- I currently live outside the State of Michigan for any reason
- I have attended college outside the State of Michigan
- I have been employed or have lived outside the State of Michigan within the last three years
- I am not a U.S. citizen or Permanent Resident Alien. If I am a Permanent Resident Alien, I have a Permanent Resident Alien card
- My spouse, partner, or parent is in Michigan as a non-resident student, medical student, fellow, or for military assignment or other temporary employment
- I am younger than 25 years of age, and one or both of my parents lives outside the State of Michigan
- I am younger than 25 years of age and have graduated from a high school outside the State of Michigan
- I have attended or graduated from high school outside the State of Michigan, and I have been involved in educational pursuits for the majority of time since high school
- I have previously attended any U-M campus as a non-resident

Date of Birth (mm/dd/yy)	Social Security Number	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male
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Race/Ethnicity (optional) The information requested below is optional and will not be used for admissions purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

- 1. Please indicate whether you consider yourself to be Hispanic or Latino:**
 - No, not Hispanic or Latino.
 - Yes, Hispanic or Latino (a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)
- 2. In addition, select one or more of the following racial categories to describe yourself:**
 - American Indian or Alaska Native (a person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment)
 - Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippines Islands, Thailand, and Vietnam)
 - Black or African American (a person having origins in any of the black racial groups of Africa)
 - Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
 - White (a person having origins in any of the original peoples of Europe, the Middle East, or North Africa)

Citizenship <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Non-U.S. Citizen (Country of Citizenship _____)
Place of Birth City _____ State/Prov. _____ ZIP/Postal Code _____ Country _____

Non-U.S. Citizens only

- U.S. Permanent Resident:** Alien Registration number _____
- Temporary Visa Holder:** type of visa you have or plan to obtain (such as: B-1, F-1, H-4) _____
- Other Status** (such as: refugee) _____

HIGH SCHOOL INFORMATION

Name of High School	Graduation Month and Year
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Address of High School

Name of High School Counselor	Telephone Number
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If you are planning to register for an English composition, mathematics, or an advanced foreign language class, you must take the appropriate placement exam prior to registration. Note that it takes 4-6 weeks to receive English placement exam results, and 2-3 weeks to receive mathematics placement exam results. You may schedule an appointment for placement testing through the Office of Admissions and Orientation, 313-593-5100.

ADDITIONAL INFORMATION

Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended, for reasons of academic dishonesty, or because of an offense that harmed or had the potential to harm others?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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Have you ever been convicted of a criminal offense, or found to be delinquent by a juvenile court, or are there any such charges pending against you at this time?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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If you answered "yes" to either of the above two questions, you must submit a detailed statement of explanation on a separate sheet of paper.

SIGNATURES

By my signature, I certify that I have read the policies and procedures regarding Dual Enrollment and that the answers I have given on this application are correct and complete to the best of my knowledge. I understand that falsification or omission of information or credentials may result in the revocation of admission.

Student signature _____ Date _____

The above-named student has my permission to enroll as a Dual Enrollment student at the University of Michigan–Dearborn.

Parent/Guardian signature _____ Date _____

Important information for all applicants: The signed application and all required documentation must be submitted to the Office of Admissions and Orientation before your application can be processed.



The University of Michigan–Dearborn is an Equal Opportunity/Affirmative Action Institution

For office use only: Decision _____ Date: _____ Counselor: _____



High School Dual Enrollment Course Permission and Calculation Worksheet

THIS SECTION MUST BE COMPLETED AND SIGNED BY THE HIGH SCHOOL PRINCIPAL OR COUNSELOR.

Name of Student _____ Social Security Number _____

I certify that the above-named student meets all the conditions outlined in the Postsecondary Enrollment Options Act 160 of 1996, and is currently eligible for dual enrollment at the University of Michigan-Dearborn.

It is understood that the University of Michigan-Dearborn will transmit a bill to the School District of _____ detailing the tuition and fees of the above-named student. I acknowledge that our district is responsible for the lesser amount of: 1) The actual charge of tuition and fees and 2) the student's foundation allowance, adjusted to the proportion of the school year the student attends our school district. The student is responsible for the remainder of the tuition and fees, if any. The student is eligible to enroll in the following course(s) at the University of Michigan-Dearborn as a dually enrolled student:

Course Elections

1. _____
course section credit hours

2. _____
course section credit hours

Alternates

_____ *course section credit hours*

_____ *course section credit hours*

Name of counselor or principal (print) _____

Signature of principal or counselor _____ Date _____

School district _____ Name of High School _____

Contact phone number () _____ Fax number () _____

DUAL ENROLLMENT LEGISLATION FOR TUITION/FEE ASSISTANCE POSTSECONDARY ENROLLMENT OPTIONS ACT 160 OF 1996 CALCULATION WORKSHEET

A. _____ Sum of local district operating revenue per pupil and state portion of pupil's foundation allowance.

B. _____ Revenue per student, per semester (divide line A by 2).

C. _____ Proportion of time student is at college
Fraction: $\frac{\text{number of courses enrolled in at college}}{\text{total number of both high school and college courses}}$

D. _____ Amount available for college courses (multiply line C by line B).

E. _____ Amount to remain in the school district (subtract line D from line B).

Box 1 Enter amount from line D in Box 1.

Box 2 Enter total amount of tuition and fees for the college course(s) in Box 2.

The school district is responsible for the lesser amount shown in these boxes.