

**2008-2009 General Fund Budget Preparation Calendar**  
(Dates are subject to change.)

**June**

- June 5, 2008      Final Budget Report Distribution to Departments
- June 17, 2008      Budget Roundtable  
The roundtable will include information about Budget Reports,  
various forms, and the Merit/Budget Cycle.
- June 24, 2008      Budget Adjustment Forms due to Budget Office

**July**

- July 11, 2008      Merit/Budget Cycle – Systems Opens at 9am
- July 28, 2008      Merit/Budget Cycle – System Closes at 4pm

**August**

- August 1, 2008      Final Reports distributed to departments
- August 8, 2008      Spreadsheets submitted to HRAA for FTP to Ann Arbor